

TOWN OF PERTH
Organizational Meeting
January 4, 2024
6:00 p.m.

PRESENT: Supervisor Fagan, Councilman Lewandowski, Councilman Fisher, Councilman Barker and Councilman Priamo

ALSO PRESENT: Town Clerk, Judith English; Town Attorney, Carmel Greco Esq.; Highway Superintendent, David Dopp; Acting Foreman Highway Department, Richard Wallace; Member of the Perth Volunteer Fire Company; Peter Watrobski; Member of the Perth Volunteer Fire Company Auxiliary, Elaine Gasner; Pastor of the Perth Bible Church, Mark Appell; Rebecca Dopp; and Kevin Sitterly.

Supervisor Fagan opened the Meeting at 6:02 p.m. A salute to the flag was conducted and a moment of silent prayer observed.

APPROVAL OF MINUTES

The minutes from the Close-Out Meeting held on December 26, 2023 were offered for approval by Councilman Lewandowski and seconded by Councilman Priamo. All were in favor; motion carried.

PUBLIC SPEAKERS

Kevin Sitterly came to report about a problem with the culvert in front of his property. Richard Wallace of the Perth Highway Department stated that he would come over and take a look at the situation along with Supervisor Fagan to see what could be done to alleviate the problem. Councilman Barker offered to go with them.

RESOLUTIONS

RESOLUTION #1- SET DATE AND TIME FOR TOWN BOARD MEETINGS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the first Thursday of the month at 6:00 p.m. for Regular Town Board Meetings; except for holidays.

Offered by: Councilman Priamo

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voted in favor; motion carried.

RESOLUTION #2- DESIGNATE A TOWN BANK

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth designates the NBT Bank, Vail Mills Office as the Official Town Bank for the Town of Perth 2024.

Offered by: Councilman Lewandowski

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 3- SET PAY FREQUENCY FOR TOWN OFFICIALS AND EMPLOYEES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay frequency for Town Officials and Employees for 2024 as follows:

Superintendent of Highways, Town Clerk, Sole Assessor, Code Enforcement Officer and Custodian; bi-weekly

Town Attorney, and Town Health Officer will be paid by voucher

Hourly employees will be paid by voucher or time card, bi-weekly

Elected and appointed officials earning less than \$600.00 will be paid annually

All other elected and appointed officials will be paid quarterly

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #4- AUTHORIZE THE PAYMENT OF CERTAIN BILLS WITHOUT PRIOR AUDIT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of certain bills without audit; such as utilities, telephone, common office supplies, health insurance premiums, and postage.

Offered by: Councilman Priamo
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 5- ALLOW HIGHWAY SUPERINTENDENT TO SPEND MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows the Highway Superintendent to spend money as follows:
Up to \$500.00 on new items purchased relating to the operation of the Highway Garage
Up to \$1,000.00 for general repairs, including labor and/or direct replacement parts without prior Town Board approval and
Up to \$1,500.00 for emergency repairs without prior approval of the Highway Committee

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 6- SET PAY RATE FOR BAR MEMBERS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Town of Perth Board of Assessment Review Members at \$80.00 per day, to be paid by voucher.

Offered by: Councilman Priamo
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 7- APPOINT A TOWN ATTORNEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Carmel Greco Esq. as the Town of Perth Attorney at an annual salary of \$9,742.00 to be paid monthly by voucher; term to be from 01/01/2024 to 12/31/2025.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

DISCUSSION: Attorney Greco wished to state that it has been an honor and a privilege to serve as Town Attorney for the Town of Perth which he has done for the last thirty- five years.

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 8-APPOINT A MEMBER TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Diane Conrad to the Town of Perth Planning Board/Comprehensive Planning Commission; term to be from 01/01/2024 to 12/31/2030.

Offered by: Councilman Fisher
Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 9- APPOINT A CHAIRMAN OF THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Ronald Cetnar as Chairman of the Town of Perth Planning Board/Comprehensive Planning Commission for 2024 at an annual salary of \$1,380.00, to be paid quarterly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #10- APPOINT A SECRETARY TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints the Fulton County Planning Department as Secretary of the Town of Perth Planning Board for 2024.

Offered by: Supervisor Fagan
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #11- SET PAY RATE FOR TOWN OF PERTH PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for the Town of Perth Planning Board/Comprehensive Planning Commission members at \$530.45 annually for 2024 to be paid by voucher.

Offered by: Councilman Priamo
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 12- SET PAY RATE FOR ZBA MEMBERS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Zoning Board of Appeals Members for 2024 at \$80.00 per meeting day, to be paid by voucher.

Offered by: Councilman Fisher
Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #13- APPOINT A CODE ENFORCEMENT OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Mark Concilla as Code Enforcement Officer for the Town of Perth at an annual salary of \$33,990.00.

Offered by: Councilman Fisher
Seconded by: Supervisor Fagan

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 14- APPOINT A RECREATION SUPERVISOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Lisa Wallace as the Town of Perth Recreation Supervisor of the Youth Commission at an annual salary of \$8,755.00 for 2024 to be paid quarterly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #15- APPOINT A RECREATION ASSISTANT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Shannon Ruth as Recreation Assistant of the Town of Perth Youth Commission at an annual salary of \$6,180.00 for 2024 to be paid quarterly.

Offered by: Councilman Lewandowski

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #16-SET PAY RATE FOR PART TIME CLERKS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Town of Perth Deputy Town Clerk and part time clerks for 2024 at \$16.72 per hour, to be paid bi-weekly.

Offered by: Councilman Priamo

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #17- APPPOINT A REGISTRAR OF VITAL STATISTICS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Town Clerk, Judith English, as Registrar of Vital Statistics and Deputy Town Clerk, Rebecca Bain, as Deputy Registrar of Vital Statistics. Terms to be from 01/01/2024 to 12/31/2027.

Offered by: Councilman Lewandowski

Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #18- SET PAY RATE FOR REGISTRAR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay for the Registrar of Vital Statistics at \$950.00 per year, to be paid by voucher.

Offered by: Councilman Fisher
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #19- SET PAY RATE FOR SUMMER RECREATION AIDES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Summer Recreation Aides at \$515.00 for 2024 to be paid bi-weekly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #20- APPOINT A MEMBER TO THE ETHICS COMMITTEE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Peter Betz to the Town of Perth Ethics Committee, term to be from 01/01/2024 to 12/31/2026.

Offered by: Councilman Priamo
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #21- APPOINT A HISTORIAN

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Peter Betz as Town Historian at an annual salary of \$836.00 for 2024 to be paid quarterly.

Offered by: Councilman Lewandowski
Seconded by: Supervisor Fagan

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #22- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Patricia Ashby as Dog Control Officer for 2024 at an annual salary of \$6,695.00, to be paid bi-weekly.

Offered by: Councilman Priamo

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #23- APPOINT A CUSTODIAN

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Robert Nolan as Custodian for the Town Hall Complex at a salary of \$17,914.00 for 2024 to be paid bi-weekly.

Offered by: Councilman Priamo

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #24- SET PAY FOR SOLE ASSESSOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay for Sole Assessor, David Walendziak, at \$33,438.00 for 2024 to be paid bi-weekly.

Offered by: Councilman Fisher

Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #25- CONFIRM PAY RATES FOR ELECTED OFFICIALS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth confirms the pay rates for Town of Perth Elected Officials for 2024 as follows:

Supervisor	\$11,592.00
Town Clerk	\$24,230.00
Council Members (4)	\$3,178.00 each
Town Justices (2)	\$12,818.00 each
Superintendent of Highways	\$47,592.00
Tax Collector	\$4,068.00

Offered by: Councilman Priamo
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #26- SET RATE FOR MILEAGE REIMBURSEMENT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the rate for reimbursement for mileage for use of a personal vehicle for Town business at .55 cents per mile.

Offered by: Councilman Lewandowski
Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #27- AUTHORIZE TAX COLLECTOR TO DEPOSIT MONIES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Tax Collector to deposit monies in an interest-bearing account.

Offered by: Councilman Fisher
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #28- AUTHORIZE THE SUPERVISOR TO INVEST MONIES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to invest monies with the interest to be credited to the General and Highway Funds.

Offered by: Councilman Lewandowski

Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #29- ALLOW THE SUPERVISOR TO FILE AUD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows the Supervisor to file the 2023 Annual Financial Report by February 28, 2024.

Offered by: Councilman Fisher

Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #30- AUTHORIZE THE USE OF A FACSIMILE SIGNATURE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to use a facsimile signature as reproduced by a check signer.

Offered by: Councilman Lewandowski

Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 31- AUTHORIZE AND DELEGATE POWERS AND DUTIES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes and delegates to the Supervisor powers and duties of the day- to- day administration and supervision of all Town functions and facilities and employees consistent with and in furtherance of any and all Local, State, and Federal laws applicable thereto; and with any laws, resolutions, or policies heretofore adopted by this Town Board.

Offered by: Councilman Lewandowski

Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #32- SET THE STANDARD WORK DAY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the Standard Work Day for six hours for the following positions: Supervisor, Town Clerk, Deputy Town Clerk, Clerk Part-Time, Town Justices, Town Councilman, Budget Officer, Code Enforcement Officer, Sole Assessor, Town Historian, Dog Control Officer, Recreation Supervisor, Recreation Assistant, Recreation Aides, Summer Recreation Bus Driver, Custodial Worker, Town Tax Collector, and Planning Board Chairman; and eight hours for the Highway Superintendent.

Offered by: Councilman Fisher

Seconded by: Councilman Priamo

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #33- AUTHORIZE THE PAYMENT OF BILLS ON ABSTRACT #1-2024

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of bills on abstract #1-2024 as follows:

General	1-16	\$10,399.00
Prepaid General	1-6	\$4,650.00
Highway	1-7	\$10,873.03

Offered by: Councilman Priamo
Seconded by: Councilman Lewandowski

Each Councilman present signed the vouchers presented, indicating their approval. Motion carried.

With all of the business concluded for the evening, a motion was made by Councilman Lewandowski to close the meeting at 7:30 p.m. It was seconded by Councilman Priamo. All were in favor; motion carried.

The next meeting of the Town Board of the Town of Perth will be held on Thursday, February 1, 2024 at the Town Hall Complex 1849 County Highway 107, Perth, New York.

Respectfully submitted,


Judith English
Perth Town Clerk