

TOWN OF PERTH
Organizational Meeting
January 7, 2021
1:00 p.m.

PRESENT: Supervisor Fagan, Councilman Korona, Councilman Lewandowski, Councilman Betz, and Councilman Fisher.

ALSO PRESENT: Town Clerk, Judith English; Highway Superintendent, David Dopp; Custodian, Robert Nolan; Thomas Herba; and Gladys Bonesteel- Griffith.

Supervisor Fagan opened the Meeting at 1:00 p.m. A salute to the flag was held, and a moment of silent prayer observed.

Supervisor Fagan asked those present to remember **Rodney Markert** who recently died. Mr. Markert was a long time worker for the Town of Perth Highway Department.

UPDATE FROM STANDING COMMITTEES

Custodian, Robert Nolan, stated that **Town Justice, Wayne McNeil** called him to report that there was no water in the Town Hall Complex. Mr. Nolan came in and fixed the problem, but doesn't think it will last too long.

Supervisor Fagan stated that he thinks the problem is that we are not using enough water in the building to keep the system running smoothly. The Town is not renting out the Community Senior Center since last March due to Covid-19 regulations. The Perth Seniors are not meeting there since March either. The system heats up as a result and forms a film on the lights.

Hawk Drilling, who has been working on the Town's water system, stated that they have been researching the problem, and maybe the Town will have to go to a different system for water purification.

Mr. Nolan also reported that there was a leak in the ceiling of the stairwell in the Community Senior Center and part of the ceiling collapsed onto the floor.

Supervisor Fagan stated that there is too much heat going up into the attic area and the snow melts off of the roof.

Mr. Nolan also stated that the icicles hanging from the gutters on the roof are dangerous because they hang over the side walk on both the south and north sides. The icicles are quite large and heavy and would certainly injure someone if they fell on them.

Mr. Nolan also reported that he will plant hydrangeas in the planters in the wall on the west side of the Town Hall Complex.

Supervisor Fagan read the **Assessor's** Report, a copy of which will be filed with these minutes. The Assessor stated that he is now working on the 2021 tentative roll, and it should be ready on time May 1, 2021.

Supervisor Fagan reported from the Fulton County Board of Supervisors that he was voted as the Vice Chairman of the Board for 2021 which makes him next in line for being Chairman. He was also assigned as Chairman to the Public Works Committee.

Councilman Fisher brought up the subject of comparing prices for parts and repairs on trucks in the Highway Department. He thought that perhaps an audit of the bills would be helpful. He was wondering if the State Comptroller's Office would be interested in doing one.

Supervisor Fagan stated that he did not think that the New York State Comptroller's Office would be interested in doing one. They are in the process of completing an audit of all of the Towns and Villages in Fulton County. He stated that to hire an independent firm to do one would cost a significant amount of money.

Councilman Fisher says that he is only asking if the Town should negotiate prices from several different places before the parts are purchased or repairs done. He went on to say that the Town should question prices, and save where we can.

Highway Superintendent, David Dopp, stated that he is happy with the situation as it is and does not believe a change is needed. He states that the business that he is using for repairs has been servicing the Town for over 26 years and has been used by several of the predecessors in his position.

Councilman Betz added that he feels that requesting an audit from the New York State Comptroller's Office would be better because we would not have to pay for it. He also stated that perhaps the procedures for spending Town money could be gone over and updated.

Supervisor Fagan stated that when he became Supervisor in 2004 he requested an audit of the books before he became responsible for them, and he is still waiting for one.

RESOLUTIONS

RESOLUTION #1- SET DATE AND TIME FOR TOWN BOARD MEETINGS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the date for the Town Board Meetings for the first Thursday of the month. The time is set for January, February, March and April at 1:00 p.m. At the May Meeting the time will be discussed for May and the rest of the summer and early fall months.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 2- DESIGNATE OFFICIAL TOWN BANK

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth designates NBT Bank, Vail Mills Office as the official Town Bank.

Offered by: Councilman Korona
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 3- SET PAY FREQUENCY FOR TOWN OFFICIALS AND EMPLOYEES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets pay frequency for Town Officials and Employees as follows:

Superintendent of Highways, Town Clerk, Sole Assessor, Code Enforcement Officer, and Custodian will be paid bi-weekly.

Town Attorney and Town Health Officer will be paid by voucher
Hourly employees will be paid by voucher or time card.

Elected and appointed officials earning less than \$600.00 will be paid annually.

All other elected and appointed officials will be paid quarterly.

RESOLUTION # 4- AUTHORIZE THE PAYMENT OF BILLS WITHOUT PRIOR AUDIT

BE IT HEREBY RESOLVED that the Town Board of the Town Perth authorizes the payment of certain bills without prior audit such as utilities, telephone, common office supplies and postage.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 5- ALLOW THE HIGHWAY SUPERINTENDENT TO SPEND MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows the Highway Superintendent to spend money as follows:

Up to \$500 .00 on new items purchased relating to the operation of the Highway Garage.

Up to \$1,000.00 for general repairs, including labor and/or direct replacement parts, without prior Town Board approval.

And up to \$1,500 .00 for emergency repairs, with prior approval of the Highway Committee.

Offered by: Councilman Korona

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 6- SET PAY RATE FOR 2021 MEMBERS OF BAR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for 2021 members of the Board of Assessment Review at \$75.00 per day, to be paid by voucher.

Offered by: Councilman Korona

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 7- SET PAY RATE FOR 2021 PLANNING BOARD MEMBERS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for 2021 Members of the Town of Perth Planning Board at \$500.00 annually, to be paid by voucher.

Offered by: Councilman Lewandowski

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 8- APPOINT A MEMBER TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Francis Sikorski** to the Town of Perth **Planning Board** term to be from 01/01/2021 to 12/31/2026. He is also to be appointed as **Vice Chairman** of the Planning Board.

Offered by: Councilman Fisher

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 9- APPOINT RONALD CETNAR AS CHAIRMAN OF THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Ronald Cetnar** as **Chairman** of the Town of Perth Planning Board for 2021 at an annual salary of \$1,300.00 to be paid quarterly.

Offered by: Councilman Korona

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 10 – APPOINT SECRETARY TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints the **Fulton County Planning Department** as **Secretary** of the Town of Perth Planning Board for 2021.

Offered by: Councilman Korona

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 11- APPOINT MEMBER TO THE ZBA

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Laurie Tambasco to the Town of Perth **Zoning Board of Appeals**, term to be from 01/01/2021 to 12/31/2025.

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 12- APPOINT A CODE ENFORCEMENT OFFICER FOR 2021

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Mark Concilla** as **Code Enforcement Officer** for the Town of Perth for 2021 at an annual salary of \$31,106.00 to be paid bi-weekly.

Offered by: Councilman Korona

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 13- Appoint A Recreation Supervisor for the Youth Commission

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Lisa Wallace** as **Recreation Supervisor** of the Town of Perth Youth Commission, at an annual salary of \$7,767.00 to be paid quarterly.

Offered by: Councilman Fisher
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 14 – SET PAY RATE FOR CLERKS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for the First and Second Deputy Town Clerks and for part-time clerks for 2021 at \$15.30 per hour, to be paid bi-weekly.

Offered by: Councilmen Fisher
Seconded by: Councilmen Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 15- SET PAY RATE FOR RECREATION AIDES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Recreation Aides for 2021 at \$340.00 to \$360.00 depending on seniority, to be paid bi-weekly for a period of six weeks.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 16- ALLOW THE SUPERVISOR TO APPOINT A BUDGET OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows the Supervisor to appoint **Patricia Herba** as **Budget Officer** for 2021 at an annual salary of \$9,180.00 to be paid quarterly.

Offered by: Councilman Korona
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 17- APPOINT A MEMBER TO THE ETHICS BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Peter Betz** as a member of the Town of Perth **Ethics Board**, term to be from 01/01/2021 to 12/31/2023.

Offered by: Councilman Korona
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 18- APPOINT A TOWN HISTORIAN

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Peter Betz** as Town **Historian** at an annual salary of \$765.00, to be paid quarterly.

Offered by: Councilman Fisher
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #19- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Joseph Passino** as a **Dog Control Officer** for 2021 at an annual salary of \$3,876.00 to be paid bi-weekly.

Offered by: Councilman Fisher
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 20- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Robert Passino** as a **Dog Control Officer** for the Town of Perth 2021 at an annual salary of \$500 .00 to be paid by voucher quarterly.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 21- APPOINT A CUSTODIAN

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Robert Nolan** as **Custodial Worker** for the Town Hall Complex for 2021 at an annual salary of \$16,393.00 to be paid bi-weekly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 22- SET PAY RATE FOR SOLE ASSESSOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Sole Assessor at 30,600.00 for the year 2021, to be paid bi-weekly.

Offered by: Councilman Korona

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 23- APPOINT A HEALTH OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Dr. Kevin Cope** as **Health Officer** for the Town of Perth term to be from 01/01/2021 to 12/31/2024, at an annual salary of \$600.00 to be paid by voucher.

Offered by: Councilman Korona

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 24- APPOINT A MEMBER TO THE BAR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Robert Taylor** to the Town of Perth **Board of Assessment Review** term to be retroactive from 10/01/2020 to 09/30/2025 at a rate of \$75.00 per day to be paid by voucher.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 25- CONFIRM PAY RATES FOR ELECTED TOWN OFFICIALS

BE IT HEREBY RESOLVED that the town Board of the Town of Perth confirms pay rates for the elected Town Officials as follows:

Supervisor	\$10,608.00
Town Clerk	\$22,175.00
Council Members (4)	\$2,947.00 each
Justices (2)	\$11,730.00 each
Superintendent of Highways	\$46,208.00
Tax Collector	\$3,723.00

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 26- SET MILEAGE RATE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the mileage rate for use of personal vehicle for Town Business at 50 cents a mile for 2021.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 27 – AUTHORIZE THE DEPOSIT OF MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Tax Collector to deposit monies in an interest bearing account.

Offered by: Councilman Korona
Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 28- AUTHORIZE THE DEPOSIT OF MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to invest monies with the interest to be credited to the General and Highway funds.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 29 – AUTHORIZE SUPERVISOR TO FILE REPORT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to file the 2020 Annual Report by February 28, 2021.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 30- AUTHORIZE SUPERVISOR TO USE FACSIMILE SIGNATURE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to sign checks with a facsimile signature as reproduced by a check signer.

Offered by: Councilman Korona

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 31- AUTHORIZE POWERS TO SUPERVISOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes and delegates to the Town of Perth Supervisor powers and duties of the Day to day administration and supervision of all Town functions and facilities and employees, consistent with and in furtherance of any and all local, state and federal laws applicable thereto; and with any laws, resolutions or policies heretofore adopted by this Town Board.

Offered By: Councilman Betz

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 32- SET PAY RATE FOR ZBA MEMBERS

BE IT HEREBY RESOLVED THAT the Town Board of the Town of Perth sets the pay rate for ZBA members at \$75.00 per year for 2021.

Offered by: Councilman Fisher

Seconded by: Councilman Betz

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 33- AUTHORIZE THE PAYMENT OF BILLS ON ABSTRACT #1-2021

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of bills on abstract #1-2021 as follows:

Prepaid General	1-5	\$1,983.01
Prepaid Highway	1	\$32,788.24
Highway	1-15	\$29,517.95
General	1-17	\$54,886.50

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

Each Councilman present indicated their approval by signing each voucher.

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

With all of the business concluded for the afternoon a motion was made to close the Meeting at 1:50 p.m. by Councilman Lewandowski and seconded by Councilman Betz. All were in favor; motion carried.

The next meeting of the Town Board of the Town of Perth will be held on Thursday, February 4, 2021 at 1:00 p.m. at the Town Hall Complex, 1849 County Highway 107, Perth, NY.

Respectfully submitted

Judith English
Perth Town Clerk