

TOWN OF PERTH
Organizational Meeting
January 2, 2020
6:00 p.m.

PRESENT: Supervisor Fagan, Councilman Korona, Councilman Lewandowski and Councilman Fisher

ABSENT: Councilman Betz

ALSO PRESENT: Town Clerk, Judith English; Town Attorney, Carmel Greco Esq.; Highway Superintendent, David Dopp; Perth Volunteer Fire Department Fire Chief, Peter Watrobski; Rebecca Dopp and Miriam Reyes.

Supervisor Fagan opened the Meeting at 6:00 p.m. A salute to the flag was held, and a moment of silent prayer observed.

APPROVAL OF MINUTES

The minutes from the Close-Out Meeting held on December 27, 2019 were offered for approval by Councilman Lewandowski and seconded by Councilman Korona. All were in favor; motion carried.

RESOLUTIONS

RESOLUTION # 1- SET DATE AND TIME FOR TOWN BOARD MEETINGS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the first Thursday of the month at 6:00 p.m. for the Regular Town Board meetings, except for holidays.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #2- DESIGNATE A TOWN BANK

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth designates NBT Bank, Vail Mills office as the Official Town Bank.

Offered by: Councilman Corona
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 3- SET PAY FREQUENCY FOR TOWN OFFICIALS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay frequency for Town Officials and employees as follows:

To be paid bi-weekly: Superintendent of Highways, Town Clerk, Sole Assessor, Code Enforcement Officer, and Custodian

To be paid by voucher: Town Attorney and Town Health Officer, also some hourly employees

To be paid by Time Card: hourly employees

To be paid semi-annually: Recreational Supervisor

To be paid annually: Elected and Appointed officials earning less than \$600.00

All other elected and appointed officials will be paid quarterly.

RESOLUTION # 4- AUTHORIZE THE PAYMENT OF BILLS WITHOUT AUDIT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of certain bills without prior audit; such as utilities, telephone, common office supplies and postage.

Offered by: Councilman Korona
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 5- AUTHORIZE HIGHWAY SUPERINTENDENT TO SPEND MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Highway Superintendent to spend money as follows:

Up to \$500.00 on new items purchased relating to the operation of the Highway Garage and

Up to \$1,000.00 for general repairs, including labor and/or direct replacement of parts without prior Town Board approval and

Up to \$1,500.00 for emergency repairs, with prior approval of the Highway Committee

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 6- SET PAY RATE FOR BAR MEMBERS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for 2020 members of the Board of Assessment Review at \$75.00 per day, to be paid by voucher.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 7- SET PAY RATE FOR PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for the Town of Perth Planning Board members for 2020 at \$500.00 annually, to be paid by voucher.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 8 – APPOINT A MEMBER TO THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Tracy Gutkowski** to the Town of Perth Planning Board; term to be from 01/01/2020 to 12/31/2026.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 9- APPOINT A CHAIRMAN OF THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Ronald Cetnar** as Chairman of the Town of Perth Planning Board for 2020 at an annual salary of \$1,300.00 to be paid quarterly.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 10- APPOINT A VICE CHAIRMAN FOR THE PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Fran Sikorski** Vice Chairman of the Town of Perth Planning Board for 2020.

Offered by: Councilman Korona
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 11- APPOINT SECRETARY FOR PLANNING BOARD

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints the Fulton County Planning Department as Secretary of the Town of Perth Planning Board for 2020.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 12- APPOINT A REGISTRAR OF VITAL STATISTICS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Judith English** as Registrar of Vital Statistics, term to be from 01/01/2020 to 12/31/2023; at a salary of \$900.00 annually.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 13- ALLOW TOWN CLERK TO APPOINT DEPUTIES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows the Town Clerk, Judith English, to appoint the following deputies; terms to run concurrently with the Town Clerk's from 01/01/2020 to 12/31/2023.

Patricia Herba 520 hours yearly salary \$15.00 per hour
Rebecca Bain 88 hours yearly salary \$15.00 per hour
Joseph McCoski hours variable volunteer position

Offered by: Councilman Lewandowski

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 14- APPOINT A CODE ENFORCEMENT OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Mark Concilla** as Code Enforcement Officer for the Town of Perth for 2020, at an annual salary of \$30, 496.00 to be paid biweekly.

Offered by: Councilman Korona

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 15- APPOINT A TOWN ATTORNEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Carmel Greco Esq.** as Town of Perth Attorney, term to be from 01/01/2020 to 12/31/2021 at an annual salary of \$9,000.00, to be paid by voucher.

Offered by: Councilman Lewandowski

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #16- APPOINT A RECREATION SUPERVISOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Lisa Wallace** as Recreational Supervisor for the Town of Perth Youth Commission for 2020 at an annual salary of \$7,615.00 to be paid semi-annually.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #17- SET PAY RATE FOR SUMMER RECREATION AIDES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Summer Recreation Aides at \$340.00 to \$360.00 depending on seniority, to be paid bi-weekly for a period of six weeks.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 18- ALLOW SUPERVISOR TO APPOINT A BUDGET OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows the Supervisor to appoint **Patricia Herba** as Budget Officer for 2020 at an annual salary of \$9,000.00.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 19- SET PAY RATE FOR CLERKS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for the first and second Deputy Town Clerks and part time clerks at \$15.00 per hour, to be paid bi-weekly.

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 20- APPOINT A TOWN HISTORIAN

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints Sylvia Zierak as Town Historian for 2020 at an annual salary of \$750.00 to be paid quarterly.

Offered by: Councilman Korona

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen voting in favor; motion carried.

RESOLUTION # 21- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Joseph Passino** as a Dog Control Officer for the Town of Perth for 2020 at an annual salary of \$3,800.00 to be paid bi-weekly.

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 22- APPOINT A DOG CONTROL OFFICER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Robert Passino** as a Dog Control Officer for the Town of Perth for 2020 at an annual salary of \$500.00 to be paid by voucher quarterly.

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION #23- APPOINT A CUSTODIAL WORKER

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Robert Nolan** as a custodial worker for the Town Hall Complex at an annual salary of \$16,072.00 to be paid by bi-weekly.

Offered by: Councilman Lewandowski

Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 24- APPOINT A MEMBER TO THE BOARD OF ETHICS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth appoints **Ann Morck** to the Town of Perth Ethics Board, term to be from 01/01/2020 to 12/31/2022.

Offered by: Councilman Lewandowski

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen voting in favor; motion carried.

RESOLUTION # 25- SET PAY RATE FOR ASSESSOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the pay rate for Sole Assessor at \$30,000.00 for the year 2020 to be paid bi-weekly.

Offered by: Councilman Korona
Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 26- CONFIRM PAY RATES FOR ELECTED TOWN OFFICIALS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth confirms the pay rate for elected Town Officials as follows:

Supervisor	\$10,200.00
Town Clerk	\$21,740.00
Council Members (4)	\$2,947.00 each
Justices (2)	\$11,500.00 each
Superintendent of Highways	\$45,300.00
Tax Collector	\$3,650.00

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 27- SET MILEAGE REIMBURSEMENT RATE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth sets the mileage rate for the use of personal vehicle for Town business at 50 cents a mile for 2020.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 28- AUTHORIZE THE TAX COLLECTOR TO DEPOSIT MONEY

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Tax Collector to deposit money in an interest bearing account.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 29- AUTHORIZE THE SUPERVISOR TO INVEST MONIES

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to invest monies with the interest to be credited to the General and Highway Funds.

Offered by: Councilman Lewandowski
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 30- AUTHORIZE SUPERVISOR TO FILE REPORT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to file the 2019 Annual Report by February 29, 2020.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 31 AUTHORIZE SUPERVISOR TO USE A FACSIMILE SIGNATURE

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor or his designee (Budget Officer, Patricia Herba) to sign checks with a facsimile signature as reproduced by a check signer.

Offered by: Councilman Lewandowski

Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 32- AUTHORIZE POWERS TO THE SUPERVISOR

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes and delegates to the Town Supervisor powers and duties of the day to day administration and supervision of all Town functions and facilities and employees, consistent with and in the furtherance of any and all local, state and federal laws applicable thereto; and with any laws resolutions or policies heretofore adopted by this Town Board.

Offered by: Councilman Fisher

Seconded by: Councilman Lewandowski

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 33- AUTHORIZE PAYMENT FOR TRUCK #3 REPAIRS

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of the amount of \$14,845.00 to Fort Miller FAB3 Corp, Schuylerville, NY for a TARCO Highlander JR Spreader and a 10' DXT V Blade Snowplow for Truck #3 F550 Dump Truck, to be charged to Account DA5130.2 Machinery Equipment.

Offered by: Councilman Korona
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 34- ALLOW PLANNING BOARD MEMBERS TO ATTEND TRAINING

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth allows Planning Board Members, Ronald Cetnar and Francis Sikorski to go for training at the Saratoga County Planning and Zoning Conference on February 5, 2020 at a cost of \$140.00, to be charged to Account A8020.4 Planning Contractual.

Offered by: Councilman Lewandowski
Seconded by: Councilman Fisher

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 35- AUTHORIZE SUPERVISOR TO SIGN CONTRACT

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the Supervisor to sign the new collective agreement contract with the Teamsters' Union, which represents the Highway Department workers; with approval of the Town Attorney.

Offered by: Councilman Fisher
Seconded by: Councilman Korona

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

RESOLUTION # 36- AUTHORIZE THE PAYMENT OF BILLS ON ABSTRACT #1-2020

BE IT HEREBY RESOLVED that the Town Board of the Town of Perth authorizes the payment of bills on abstract #1-2020 as follows:

Prepaid	1-3	\$1,670.81
Highway	1-6	\$65,478.35
General	1-17	\$55,996.37

Offered by: Councilman Fisher

Seconded by: Councilman Korona

Each Councilman indicated their approval by signing each voucher.

A vote was taken with the Supervisor and all of the Councilmen present voting in favor; motion carried.

With all of the business concluded for the evening a motion was made at 6:43 p.m. by Councilman Korona to close the Meeting and seconded by Councilman Lewandowski. All were in favor; motion carried.

The next meeting of the Town Board of the Town of Perth will be held on Thursday, February 6, 2020 at 6:00 p.m. at the Town Hall Complex 1849 County Highway 107, Perth, New York.

Respectfully submitted,

Judith English
Perth Town Clerk