



TOWN OF PERTH

1849 County Highway 107 • Amsterdam, New York 12010
Phone: 518-843-6977 • Fax: 518-843-6979

APPLICATION FOR A SPECIAL USE PERMIT / SITE PLAN REVIEW

Instructions: Applicants should complete Parts I and II and submit in triplicate with three copies of a site plan to the Clerk of the Planning Board

PART I: Applicant Information

Name: _____

Mailing Address: _____

Phone: () _____

PART II: Project Information

Purpose of the project: _____

Present Zoning Classification: _____

Tax Parcel #: _____

Present Owner: _____

Adjacent Land Uses: _____

Surveyor and/or Engineer: _____

Applicant Signature: _____

Date: _____



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SITE PLAN REVIEW CHECK OFF LIST

Date: _____

Application # _____

PROJECT NAME / DESCRIPTION:

Applicant will provide the following data; information and drawings for the site plan review process. Three copies are required plus presentation material (slides or flipchart size):

- Title of Site Plan Drawing including name and address of applicant and person responsible for drawing preparation.
- North arrow scale and date.
- Boundaries of property plotted to scale, including rights of way and easements.
- Existing water courses, wetlands, floodplains.
- Grading and drainage plan. Before and after contours.
- Plan view of buildings with heights and size to scale.
- Description of building usage.
- Layout of parking/loading areas, including access, street and roads.
- Layout of pedestrian access.
- Location / description of outdoor storage and / or laydown areas.
- Site improvements. (drains, culverts, walls, fences).
- Description and layout of sewage disposal system.
- Description and layout of water systems.
- Location of fire / emergency zones, including fire hydrants.
- Location and design of emergency systems. (heat, light, air-conditioning, electrical, etc.)
- Location, size, design, etc. of signage.

